

COVID-19 Recovery: Environment and Infrastructure Sub-Group Terms of Reference

Purpose

The purpose of the group(s) is to ensure that:

- the environment of Middlesbrough is returned to, as a minimum, its pre-COVID lockdown condition;
- Environment and Community Service delivery plans and associated environmental projects, envisaged to be progressed prior to COVID outbreak, will be reassessed;
- emerging Environment and Infrastructure strategies and related actions following COVID-19, will feed into business recovery planning; and
- specific Environment and Infrastructure related financial pressures that have developed as a result of COVID-19 will be understood and considered as part of the recovery process.

Remit

There will be three groups formed to produce recovery plans:

- Community Services (including asylum and refugee support)
- Environment Services
- Property and Commercial Services

The groups are non-executive and shall, as far as possible, work on the basis of consensus to:

- reflect community and business concerns, feelings and initiatives and bring these to the attention of the Recovery Group;
- assist in informing the wider community of discussions and progress of the Recovery Group;
- actively engage the community and businesses in the recovery process;
- ensure that Legal and Financial matters are fully considered and agreed prior to implementation on any measures; and
- ensure a Communication Plan is in place.

Chair and Secretariat

The Director of Environment and Community Services will chair the three groups, and ensure co-ordination. Deputies will be relevant Heads of Service.

The secretariat role will be delivered by Alexis Saunders, in conjunction with the Recovery Group secretariat and will include maintenance of records, decisions and actions.

Membership

The Community Services Group will comprise:

Middlesbrough Council

Geoff Field, Director of Environment and Community Services
Executive Member for Environment and Community
Marion Walker, Head of Stronger Communities
Janine Hartley, North East Migration Manager

Jane Hill, Community Safety Manager
Martin Harvey, Community Infrastructure Manager
Shahda Khan, Strategic Cohesion and Migration Manager
Andrew Mace, Head of Environment Services
Rob Brown, Director of Education, Prevention and Partnerships
Lisa Weatherhead, Finance Business Partner

Key Partners

TBD, Joint Trade Unions
TBD, Cleveland Police
TBD, Cleveland Fire Brigade
TBD, Thirteen Housing
TBD, MVDA

The Environment Group will comprise:

Middlesbrough Council

Geoff Field, Director of Environment and Community Services
Executive Member for Environment and Community
Andrew Mace, Head of Environment Services
Simon Blenkinsop, Senior Area Care Manager
Chris Bates / Craig Coverdale, Environment Services Manager
Angela Blower, Catering Manager
Katie Bargewell, Business Manager
Rob Brown, Director of Education, Prevention and Partnerships
Lisa Weatherhead, Finance Business Partner

Key Partners

TBD, Joint Trade Unions
TBD, Thirteen Group
TBD, Middleborough Environment City
TBD, Suez
TBD, Groundworks

The Property and Commercial Services Group will comprise:

Middlesbrough Council

Geoff Field, Director of Environment and Community Services
Executive Member for Environment and Community
Martin Shepherd, Head of Property and Commercial Services
David Jamison, Built Asset Operations Manager
Paul Thwaites, Operations Manager
Ged Faint, Principal Passenger Transport Officer
Ged McGreevy, Building Services Manager
Rob Brown, Director of Education, Prevention and Partnerships
Lisa Weatherhead, Finance Business Partner

Key partners

TBD, Joint Trade Unions

TBD, Thirteen Group
TBD, Schools

Deputies are permitted but must be appropriately briefed by, permitted to act on behalf of and debrief the regular attendee in advance of the meeting.

Meeting frequency

A meeting of the sub-group will be scheduled every week, or called where necessary. Meetings will be arranged by the Secretariat and will be via video call unless otherwise communicated.

Key Lines of Enquiry

Returning Services (Operational):

- Which services have been affected by COVID-19 and should future service delivery differ from pre-COVID delivery?
- What is the resource requirement to bring the service(s) back and is it sufficient / fit for purpose?
- What are the constraints and related risks around returning Environment and Community services?
- How will individual Environment and Community returning services be prioritised?
- How do we need to engage with members of the public and partners in this process?
- Consider the sequence / timeline for the return of services?

Future planning (Strategic):

- Assess any strategic projects, related timescales impacted by COVID-19, along with consideration of associated constraints and risks.
- Has COVID impacted any planned delivery / improvement plans and associated projects, envisaged to be progressed prior to COVID outbreak? If so, what is the new approach?
- Are there any new objectives / ways of working that now need to be introduced / built upon, following enforced COVID-19 response?